

## C I R C U L A R - 1 5 2

**Date:** July 5, 2009

**Ref:** ZADC/GEN/AMB/gs-071

**TO :** ALL CONSULTANTS / CONTRACTORS

**SUBJECT: BUILDING PERMIT RENEWAL PROCESS**

With reference to the above subject, please be informed that the Building Permit renewal must be considered from the shoring / excavation stage. If the shoring works are not relevant then the next stage whichever is applicable must be considered.

Please note that the Building Permit must be **renewed 15 days prior to expiry**. A maximum period of 15 days from the date of this circular (21-Jul-2009) is provided to comply with our above instruction.

Negligence of our instruction would be considered as a violation of regulations and the concerned Contractor / consultant shall be fined according to our fining regulations **(Clause – I 10)**.

The above is for your information and necessary action.

Thanking you,

For, and on behalf of  
**DUBAI TECHNOLOGY AND MEDIA  
FREE ZONE AUTHORITY – DTMFZA**