



BUILDING MODIFICATION DESIGN APPROVAL REQUEST

PLOT NO.		BUILDING NAME	
CONSULTANT		FLOOR NO.	
CONTRACTOR		UNIT NO.	
TENANT NAME		UNIT TYPE	
SUBMITTAL TYPE (TICK APPROPRIATE BOX)	<input type="checkbox"/> Design Review and Permit <input type="checkbox"/> Design Review <input type="checkbox"/> Permit (Design Number:)		
SUBMISSION DETAILS (TICK APPROPRIATE BOX)	<input type="checkbox"/> Initial Submission <input type="checkbox"/> Re-submission		
APPLICATION DETAILS (TICK APPROPRIATE SCOPE OF REVISION)	<input type="checkbox"/> Architectural <input type="checkbox"/> Structural <input type="checkbox"/> Mechanical		
TOTAL MODIFIED / ADDITIONAL AREA (IN SQ.FT)			

DOCUMENTS REQUIRED

For Design Review and Permit

1. Approved stamped drawings and proposed drawings (as per Circular no. 400)
2. NOC from Building Owner
3. Contractor Appointment Letter from Owner/Tenant
4. Structural calculations and models (soft copy) (if applicable)
5. NOC from Dubai Civil Defence (if applicable)

For Design Review

1. Approved stamped drawings and proposed drawings (as per Circular no. 400)
2. NOC from Building Owner
3. Consultant Appointment Letter from Owner/Tenant
4. Structural calculations and models (soft copy) (if applicable)
5. NOC from Dubai Civil Defence (if applicable)

For Permit

1. Contractor Appointment Letter from Owner/Tenant
2. Layout of Site Mobilization (if applicable)

Terms and Conditions

- I hereby certify that the information, data and documents provided with this application are true, genuine and correct to the best of my knowledge. In case of default/failure to comply with any of the aforesaid conditions or the documents submitted by us is found false/forged, our application will be rejected forfeiting any applicable fees paid

REQUESTER DETAILS

NAME		DATE & SIGNATURE	
MOBILE			
EMAIL		STAMP	