

Checklist
FZ LLC – Natural & Corporate Person as Shareholder(s)

The following documents (notarized and/or attested as indicated) are required from the applicant before a Certificate of Incorporation and Commercial License can be issued:

S.No	Document	Type
1	Application for Registration	Original
2	Company Incorporation Certificate	Original or Notarized
3	Certificate of Continuity or Existence or Good Standing	Original or Notarized
4	MoA and AoA of Parent Company	Original or Notarized
5	CV of Shareholder(s)	Copy
6	Bank Reference Letter for Shareholder(s)	Copy
7	Resolution for the Incorporation of FZ-LLC (Company)	Notarized & Attested
8	Resolution for the Incorporation of FZ-LLC (Individual)	Notarized & Attested
9	NOC for Manager from the Current UAE Sponsor (If applicable)	Original
10	RIC form for Shareholder(s), Director(s) & Manager	Original & Notarized
11	RIC form for Corporate	Original & Notarized
12	Proof of Share Capital from Bank or Deposit Receipt in Trust Account	Original

Important Notes:

- All required documents more than one page has to be sealed.
- Powers of Attorney need to be accompanied with a valid passport copy of the Attorney.
- The Authority reserves the right to call for any extra documents it may deem require, as and when necessary.
- The Authority reserves the right to ask for extra attestation by the UAE Embassy or other Embassies, as may be necessary.
- Board Resolution and/or Power of Attorney for the Manager must state the Manager's full name as per passport including nationality and valid passport number.
- The required documents must be in English and / or Arabic. Documents in any other language must be accompanied by a certified English or Arabic translation.